



DICKENS' FAIRE

Saturday, November 24, 2018
11am to 6pm Downtown Lakeport, CA

Arts & Crafts and Food Vendor Booth Application
Vendor Booth Space Applications must be postmarked by November 9, 2018

Applicant's

Name: _____

DBA: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Email: _____

ALL VENDORS MUST USE WHITE AWNINGS

We request that all vendors dress in period costumes

BOOTH FEES:

___ **Non-food** 10 x 10 **\$75.00**
Does not include electricity

___ **Non-food** in Main Tent 10 x 10 **\$100.00**
Does include electricity

___ **Food** 10 x 12 **\$125.00***
Does not include electricity

___ **Food** 10 x 12 **\$150.00***
Does include electricity

***All food vendors** must contact the County of Lake for a Health Permit. Call 707-263-1164

If you need an electrical hook-up, you will need to provide your own UL approved electrical cords (minimum 50ft length.) No individual generators, only personal propane, butane heaters may be used.

No cooking is allowed in the Main Tent. Only pre-packaged food is allowed in the Main Tent.

Contact Lake Event Design & Rentals for all 10x10 or 10x20 white awnings (707) 263-5752 or UCC Rents at (707) 263-6488.

Event will go on "Rain or Shine" – Booth fees are NOT refundable. Your booth must fit within the boundaries of your purchased booth space. This includes all containers, garbage receptacles, stock, etc. If you do not fit within the purchased space, you will need to pay the price of the next space.

State Board of Equalization (Resale License) # _____

Lakeport Business License \$14.00 or current # _____

To insure reservation, you must fill out the Hold Harmless Agreement and the "One-time Business License" application for the City of Lakeport. This \$14 fee should be included with your vendor application.

Liability Insurance Carrier: _____ Policy # _____

If you do not have an insurance policy for your business, please fill in the information from either your homeowner's or renter's insurance policy. **Make your check payable to LMSA**

Lakeport Main Street Association Total Amount Enclosed \$ _____

PO Box 1032, Lakeport, CA 95453, (707) 263-8843, email: info@lakeportmainstreet.com



DICKENS' FAIRE
AND CHRISTMAS MARKET
SATURDAY, NOVEMBER 24, 2018
HOLD HARMLESS /
AGREEMENT

_____, hereinafter "Exhibitor" has permission to use a space on Main Street for the Lakeport Main Street Association's Street faire, between the hours of 8 AM and 9 PM on Saturday, November 24, 2018 for the purpose of exhibiting and/or selling the following items:

In consideration of allowing the above, and to the fullest extent permitted by law, "Exhibitor" agrees to indemnify and hold harmless the City of Lakeport, the County of Lake, the Lakeport Main Street Association, their officers, agents and/or employees against and from any and all claims, lawsuits, damages, losses, expenses and cost, brought for, or on account of, damages or loss of any items in exhibitor's space or injuries to or death of any person or persons, including "Exhibitor" or damage to or destruction of property, arising out of, or other occurrence during or in connection with, the foregoing event.

Signature: _____ Date _____

This agreement MUST be signed and enclosed with any and all booth applications in order to reserve booth space. A "One Time Business License" application must also be submitted.

Sponsored by the
Lakeport Main Street Association
PO Box 1032, Lakeport, CA 95453
(707) 263-8843

CITY OF LAKEPORT

225 Park Street
 Lakeport, CA 95453
 Phone: (707) 263-5613 x20
 Fax: (707) 263-9413
www.cityoflakeport.com

**ONE-TIME
 BUSINESS LICENSE**

FEE \$14
STATE REVOLVING FUND
(\$4.00)
 Receipt # _____

A One-Time Business License is valid for one job/project <u>and</u> not longer than thirty (30) days. Only two (2) one-time business licenses may be issued per fiscal year (July 1 through June 30). An annual business license will be required after the issuance of two one-time licenses in a fiscal year.	Businesses participating in Special Community Events (i.e., Dickens Fair, car shows, craft fairs, etc.) may obtain more than two (2) one-time business licenses per fiscal year. If you are selling non-edible items – you must have a Seller’s Permit issued by the California State Board of Equalization and must properly report all sales taxes generated in the City of Lakeport.
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	BUSINESS INFORMATION	OWNER INFORMATION
NAME:		
STREET ADDRESS		
CITY, STATE, ZIP		
MAILING ADDRESS		
CITY, STATE, ZIP		
PHONE NUMBER		

E-MAIL ADDRESS: _____

TYPE OF BUSINESS _____

JOB / PROJECT ADDRESS _____

DATES WORK TO BE COMPLETED: FROM _____ THROUGH _____

LEGAL STATUS (check one): SOLE PROPRIETORSHIP ___ PARTNERSHIP ___ CORPORATION ___

TAX RESALE NUMBER _____

FED. EMPLOYER’S ID # _____ STATE EMPLOYER’S ID # _____

OWNER’S SOC. SEC. # _____ STATE CONTRACTOR’S LIC. # _____

BEFORE THIS APPLICATION IS APPROVED, YOUR STATE CONTRACTOR’S LICENSE STATUS WILL BE VERIFIED BY THE CITY.

UNDER PENALTY OF PERJURY, I STATE THAT I HAVE READ THE ABOVE AND CERTIFY THAT THE INFORMATION IS TRUE AND CORRECT.

SIGNATURE

TITLE

DATE

OFFICE USE ONLY:

CONTRACTOR’S CURRENT LICENSE STATUS WITH STATE: Active ___ Suspended ___ Revoked ___

COMMUNITY DEVELOPMENT DEPARTMENT: Approved ___ Denied ___ Date: _____

COMMENTS: _____

BUILDING DEPARTMENT: Approved ___ Denied ___ Date: _____

COMMENTS: _____